

# ORCHARD MESA SANITATION DISTRICT

240 27-1/4 Road – (970) 245-0033

Grand Junction, CO 81503

## BOARD OF DIRECTORS MEETING MINUTES

The Orchard Mesa Sanitation District Board of Directors held its regularly scheduled meeting on August 20, 2013. The meeting was located at 240 27-1/4 Road, Grand Junction, CO. The following Board members were in attendance: Robert Elsberry, Lee Baker, Melody Sebesta, Christi Elsberry, and Kristen Wood. Also attending the meeting were Deborah D. Heidel-Davis, District Manager, and Steve LaBonde from WestWater Engineering.

The meeting was called to order and the following business was conducted:

The minutes of the August 6, 2013 Board of Directors regular meeting were reviewed. It was the unanimous consensus of the Board to approve the minutes as presented.

### General Business:

#### 1.) Engineering Issues:

##### a.) Valle Vista Sewer Line Replacement Project:

The Board was updated on the progress of the project. Construction is a bit behind schedule, the work should be close to completion by September 15. Ms. Heidel-Davis had a meeting with two representatives of the Mesa County Engineering Division to discuss when and how the County's paving contractor would be allowed to begin their work. The second pay request was submitted by MA Construction for payment in the amount of \$81,282.59. Board and staff reviewed the pay request. Christi Elsberry made a motion that the Board accept and approve the payment of \$81,282.59 as submitted. Kristen Wood seconded the motion and it was approved by unanimous vote the Board.

##### b.) Chipeta Heights West Subdivision:

The developer, E Perry Construction, submitted the plans for the purposed subdivision and they were signed by the District's engineer. District is now awaiting submission of the "The Line Extension Agreement" to the Board.

#### 3.) Financial Issues:

##### a.) Financial Statements:

Board and staff reviewed the financial statements for the month of July, 2013. It was the unanimous consensus of the Board to accept and approved the statements as presented.

b.) Accounts Payable:

Board and staff reviewed the accounts payable for August 20, 2013. Kristen Wood made a motion that the Board approves payments. Lee Baker seconded the motion and it passed by unanimous vote of the Board.

Other Business:

1.) Manager's Report:

a.) Selection of Budget Committee:

Board and staff discussed the selection of the 2014 Budget Committee. It was the unanimous consensus of the Board that the committee shall be Treasurer Lee Baker and Manager Deborah D. Heidel-Davis.

b.) District fees for NSF payments:

Ms. Heidel-Davis reported to the Board that ANB Bank is instituting new fees on all NSF payments. The Manager has informed the District's customer's the NSF fees for failed payment will be \$20.00 each, whether it is a bad check, a bad ACH payment or a bad credit/debit payment. The Board unanimously approved the manager's actions.

There being no further business, the meeting was adjourned.

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Kristen Wood, Secretary